

Pursuant to LRS 42:19A (1)
any matter not on the published agenda may
be taken up by board only upon unanimous
approval of the members present.
An individual wishing to place a matter on
the agenda shall submit a request to the
Superintendent at least eight (8) days prior
to the meeting date, stating the nature of the
matter and the time required to present it.
(CPSB Policy File: BCBI)

AGENDA
Special Called Meeting
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Wednesday, May 31, 2017

- 1. Prayer and Pledge – Alvin Smith**
- 2. Roll Call**
- 3. Take Appropriate Action**
 - A. Consideration and Appropriate Action on Pre-K Enrollment Options**
- 4. Adjourn Meeting**

Memorandum

To: Board Members
From:  Karl Bruchhaus, Superintendent
Date: May 31, 2017
Subject: Pre-K Enrollment Options

Pre-K programs in Calcasieu Parish originated to provide opportunities for at-risk children and those children continue to be the foundation of the program. Louisiana Pre-K is not mandated and accordingly not funded through the M.F.P. program like K-12 students are funded. The Pre-K program has always included an application process including the reporting and verification of income.

It should be noted that both the flier circulated for the enrollment process (**Exhibit 6**) and the letter in each registration packet distributed (**Exhibit 7**) both mention that enrollment is based on income and not guaranteed. The Pre-K program has never been zoned and no student has ever been guaranteed a placement prior to the application process.

With the origination of the School Lunch C.E.P. process where all students at some schools eat free without completing free/reduced lunch applications, the income verification process was not as initially efficient as it needed to be. Since those forms were also used for Pre-K eligibility, some students were placed in the program over the last several years that did not meet grant eligibility guidelines.

The school system has had to contribute more towards funding the Pre-K program as grant eligible positions were not maximized and grant funds not used to capacity. Expenses transferred to General Fund included \$429,000 in 2013-2014, \$1.1 million in 2014-2015, \$1.8 million in 2015-2016, and an estimated \$2.0 million for 2016-2017. The school system needs to return to ensuring that all grant positions are filled with eligible students.

The effort to prioritize funding has seemed abrupt to some involved in the process leaving a number of Board Members asking for options to create a “bridge” year where we would continue to fund some ineligible students.

Staff is recommending the following option for 2017-2018.

- Fill all 1380 grant funded positions with eligible students through an ongoing enrollment process.
 - Certified teachers will be coordinated to teach in grant positions as required by the grant. Some of these certified teachers may be required to change locations to be guaranteed a position in the program.
- Offer up to 390 positions to students not eligible for grant positions as registered in the March registration cycle.
 - Students will be ranked in income order based on completed and verified applications and will be offered spots closest to their zoned school from lowest income to highest.
 - Cost to CPSB will be approximately \$810,000 for 2017-2018.
- 2017-2018 will be a bridge year with the program returning to 100% grant funding for 2018-2019.

While this option will offer 1770 positions compared to 1715 this year, there will still be the potential for students not to be offered a position in the program based on income ranking described above. A list of available 4 year old slots at childcare programs is also included (**Exhibit 5**) showing that there are options.

Staff has also presented a secondary option that would require non-eligible students to pay tuition at \$4,500 per year, although the tuition process has been historically difficult to manage.

Exhibits included are:

Exhibit 1 – Options 1 (recommended) and 2

Exhibit 2 – Comparison of current and projected enrollment by funding type

Exhibit 3 – List of regular Pre-K classes by school and funding type for 2017-2018 (current)

Exhibit 4 – Reverse mainstream enrollment by school (current)

Exhibit 5 – Parish childcare programs with 4 year old openings

Exhibit 6 – Flier for March coordinated enrollment process

Exhibit 7 – Letter included in enrollment registration packets

KB/pc

Early Childhood

2017-18



Funding Options



Option 1

GOAL: All grant funding utilized; all classes remain open

Cost cover by grants (1,380 eligible students based on ongoing registration)

Funding Source	Cost per child	# of Students Served	# of Classes	Cost
LA4	\$4,580	1,060 students	53 classes	\$4.8 million
PK Expansion	\$ 5,180	60 students	3 classes	\$310,800
8(g)	\$4,023	80 students	4 classes	\$321,844
Title I	\$4,944	180 students	9 classes	\$890,000
Eligible Students Only				

Cost to District (390 ineligible students based on March)

Funding Source	Cost per child	# of Students Served	# of Classes	Cost
District	\$4500	180 students	9 classes	\$810,000
District	\$-0-	210 students	35 RM classes (6 students per class)	\$-0-
District Total Cost				\$810,000

Students would be ranked and selected by income



Option 1

GOAL: All grant funding utilized; all classes remain open

Pros	Cons
All grant funding utilized	Limited (390) ineligible students served
All eligible students served	
No additional seats granted to the Charter School	
Funding available to purchase supplies	
Certified teachers in all grant funded classrooms	

Number of classes at each site would be determined based on need



Option 1



Option 2

GOAL: All grant funding utilized; all classes remain open

Cost cover by grants (1,380 eligible students based on ongoing registration)

Funding Source	Cost per child	# of Students Served	# of Classes	Cost
LA4	\$4,580	1,060 students	53 classes	\$4.8 million
PK Expansion	\$ 5,180	60 students	3 classes	\$310,800
8(g)	\$4,023	80 students	4 classes	\$321,844
Title I	\$4,944	180 students	9 classes	\$890,000
Eligible Students Only				

Cost to District (390 ineligible students based on March registration)

Funding Source	Cost per child	# of Students Served	# of Classes	Cost
Tuition-based (\$500 per month)	\$4500	180 students	9 classes	\$810,000
Tuition-based (\$500 per month)	\$4500	210 students	35 RM classes (6 students per class)	\$945,000
District Total Cost				\$-0-



Students would be ranked and selected by income

Option 2

GOAL: All grant funding utilized; all classes remain open

Pros	Cons
All grant funding utilized	Limited (390) Ineligible students served
All eligible students served	
No additional seats granted to the Charter School	
Funding available to purchase supplies	
Certified teachers in all grant funded classrooms	

Number of classes at each site would be determined based on need

CPSB Early Childhood Department

Pre-Kindergarten Four-Year Old Programs

Programs		2016-2017		2017-2018	
LA4	LA4	65 classes	969 students	53 classes	1,060 students
	LA4 – Ineligible		276 students		
Title I	Title I	9 classes	180 students	9 classes	180 students
	8(g)	4 classes	80 students	4 classes	80 students
Reverse Mainstream	Reverse Mainstream	35 classes	210 students	35 classes	210 students
	PK Expansion	0 classes	0 students	3 classes	60 students
Local Classes	Local Classes			9 classes	180 students
	TOTAL	113 classes	1,715 students	113 classes	1,770 students

Pre-Kindergarten Three-Year Old Programs

Programs		2016-2017		2017-2018	
Head Start	Head Start	28 classes	450 students	28 classes	450 classes
	TOTAL	28 classes	450 students	28 classes	450 classes

CPSB Early Childhood Department

Pre-Kindergarten Four-Year Old Programs

Programs	2016-2017		2017-2018
LA4	65 classes	969 students	1,060 students
LA4 – Ineligible		276 students	
Title I	9 classes	180 students	180 students
8(g)	4 classes	80 students	80 students
Reverse Mainstream	35 classes	210 students	210 students
PK Expansion	0 classes	0 students	60 students
Local Classes			180 students
TOTAL	113 classes	1,715 students	1,770 students

Pre-Kindergarten Three-Year Old Programs

Programs	2016-2017		2017-2018
Head Start	28 classes	450 students	450 classes
TOTAL	28 classes	450 students	450 classes

Exhibit 3

2016-2017

Elementary Schools

	<u>Total</u>	<u>Eligible</u>	<u>Ineligible</u>
002 Barbe Elementary			
LA-4	17	17	0
LA-4	17	17	0
Subtotal	34	34	0
004 Bell City			
LA-4	15	14	1
LA-4	14	2	12
Title-1	15	3	12
Subtotal	44	19	25
006 Brentwood			
LA-4	20	17	3
LA-4	19	19	0
Subtotal	39	36	3
009 Jessie D. Clifton			
LA-4	16	16	0
LA-4	19	18	1
LA-4	19	18	1
LA-4	19	18	1
Subtotal	73	70	3
010 College Oaks			
LA-4	20	18	2
LA-4	20	18	2
Subtotal	40	36	4
045 Cypress Cove			
LA-4	16	13	3
LA-4	16	14	2
LA-4	20	6	14
Subtotal	52	33	19
013 DeQuincy Primary			
LA-4	20	15	5
LA-4	19	16	3
Title-1	20	4	16
Subtotal	59	35	24
016 Dolby			
LA-4	20	4	16
LA-4	20	19	1
Subtotal	40	23	17
018 Fairview			
LA-4	17	15	2
LA-4	19	18	1
LA-4	19	14	5
Subtotal	55	47	8
019 Frasch			
LA-4	19	14	5
LA-4	20	16	4
Subtotal	39	30	9
068 Gillis			
LA-4	19	12	7
LA-4	19	17	2
LA-4	20	4	16

2016-2017**Elementary Schools**

	<u>Total</u>	<u>Eligible</u>	<u>Ineligible</u>
Subtotal	58	33	25
023 W.T. Henning			
LA-4	19	19	0
Title-1	19	5	14
Subtotal	38	24	14
024 Henry Heights			
8-G	20	10	10
8-G	20	18	2
Subtotal	40	28	12
027 John J. Johnson			
LA-4	19	19	0
LA-4	19	19	0
LA-4	18	17	1
Subtotal	56	55	1
028 M.J. Kaufman			
LA-4	17	16	1
LA-4	20	16	4
Subtotal	37	32	5
029 John F. Kennedy			
Title-1	20	18	2
Subtotal	20	18	2
030 E.K. Key			
LA-4	20	15	5
LA-4	20	16	4
Subtotal	40	31	9
005 LeBleu Settlement			
LA-4	20	14	6
LA-4	20	17	3
Subtotal	40	31	9
082 Maplewood Elementary			
LA-4	20	8	12
LA-4	20	10	10
LA-4	20	13	7
Subtotal	60	31	29
039 Moss Bluff Elementary			
LA-4	20	13	7
LA-4	19	5	14
LA-4	20	7	13
Subtotal	59	25	34
042 A.A. Nelson			
LA-4	20	11	9
LA-4	20	13	7
LA-4	20	15	5
Subtotal	60	39	21
043 Oak Park Elementary			
LA-4	20	20	0
LA-4	20	12	8
Subtotal	40	32	8
046 Prien Lake			
LA-4	20	13	7

2016-2017**Elementary Schools**

	<u>Total</u>	<u>Eligible</u>	<u>Ineligible</u>
Subtotal	20	13	7
054 R.W. Vincent			
LA-4	18	16	2
8-G	20	7	13
Subtotal	38	23	15
050 St John			
LA-4	19	15	4
LA-4	20	12	8
Title-1	20	13	7
Subtotal	59	40	19
051 Starks			
Title-1	20	16	4
Subtotal	20	16	4
053 Vincent Settlement			
LA-4	19	18	1
Title-1	18	6	12
Subtotal	37	24	13
055 Vinton Elementary			
LA-4	16	15	1
LA-4	14	13	1
Title-1	19	7	12
Subtotal	49	35	14
059 T.H. Watkins			
LA-4	20	20	0
LA-4	20	18	2
LA-4	20	20	0
Subtotal	60	58	2
060 J.I. Watson			
LA-4	19	17	2
LA-4	20	20	0
Subtotal	39	37	2
061 Pearl Watson			
LA-4	16	16	0
LA-4	19	18	1
Subtotal	35	34	1
065 Westwood			
LA-4	18	11	7
LA-4	17	10	7
LA-4	18	11	7
8-G	18	10	8
Title-1	19	16	3
Subtotal	90	58	32
Totals	1470	1080	390
LA-4	1222	947	275
8-G	78	45	33
Title-1	170	88	82
Totals	1470	1080	390



Calcasieu Parish School System

Early Childhood Department



Exhibit 4

2016-2017 Enrollment

As of October 2016

Reverse Mainstream Classes	Ineligible	Eligible
Barbe Elementary	2	6
Brentwood Elementary	4	13
J.D. Clifton Elementary	3	3
College Oaks Elementary	3	1
Cypress Cove Elementary	6	1
DeQuincy Primary	0	5
Dolby Elementary	2	4
Fairview Elementary	0	8
Frasch Elementary	5	2
Gillis Elementary	4	2
W.T. Henning Elementary	3	0
Henry Heights	0	5
E.K. Key Elementary	3	2
Kennedy	0	6
John J. Johnson Elementary	0	5
M.J. Kaufman Elementary	1	2
LeBleu Settlement Elementary	4	1
Maplewood Elementary	1	5
Moss Bluff Elementary	0	5
A.A. Nelson Elementary	8	0
Oak Park Elementary	0	5
Prien Lake Elementary	3	2
St. John Elementary	6	3
Vincent Settlement Elementary	4	2
R.W. Vincent Elementary	2	2
Vinton Elementary	0	3
T.H. Watkins Elementary	5	1
J.I. Watson Elementary	16	2
Pearl Watson Elementary	3	1
Westwood Elementary	4	6
Totals	96	109

Calcasieu Parish Childcare Programs

Exhibit 5

SITES	PK OPENINGS
AMERE	30
ALL ABOUT KIDS	33
ALL ABOUT ME	4
ANGEL BABIES	15
APPLE TREE	40
BEE HAVEN	6
BENJAMIN'S	20
BUILDING BLOCKS	6
CHILDREN'S PLAYWORD	16
FIRST METHODIST	10
GINGERBREAD HOUSE	6
HAPPY DAYS	13
HART'S	0
HAYLEIGH'S	13
HEAVEN PRECIOUS ANGELS	0
HENNING	0
IT'S A SMALL WORLD	20
KID'S WORLD	22
KIDDIN AROUND	12
KIDZ KAROUSEL	6
KIDZ KUNTRY	0
KIDS KASTLE	10
KINDER CARE	10
LEAP INTO LEARNING	12
LINDA BRIGHT BEGINNING	0
LION'S DEN	10
LITTLE THINKERS	2
MORIAH'S	6
MS ELLEN'S	14
NEW BEGINNING	11
OUR LADY QUEEN OF HEAVEN	0
PRECIOUS TRESURE	12
PRIZE POSSESSIONS	15
READY SET GROW	0
SHIPS AHOY	0
ST. JOHN LITTLE LAMB	10
ST. THEDORE HOLY FAMILY	0
UNITED CHRISTIAN FELLOWSHIP	5
UNIVERSITY UNITED METHODIST DAY SCHOOL	6
YACHT CLUB	20
	415



Calcasieu Early Childhood

Exhibit 6

COORDINATED ENROLLMENT

March 13-31, 2017

(Check with centers and schools regarding specific times)

HEAD START ROUND UP-3 YEAR OLDS

J. D. Clifton, Brenda Hunter, Jake Drost,

J. I. Watson, and DeQuincy Primary

Time 8:30 a.m.-12:00 p.m.

PRE-K ROUND UP-4 YEAR OLDS

CPSB Schools and Charter Schools

CPSB Schools: Register in School Zone

Must bring two current utility bills

2017-2018 Guidelines:

- Must be three (3) years old on or before September 30, 2017
- Child's certified birth certificate
- Child's Social Security Card
- Child's up-to-date Immunization Record
- **Proof of Income** (TANF, Child Support, 2016 W-2, 2016 Income Tax Form 1040, SSI Income, Unemployment Benefits or your 12/31/16 Check Stub)
- Court Orders or Legal Documentation of Guardianship (if applicable)
- IEP or Early Steps Documentation (if applicable)
- Official Diagnosed Disability Information (if applicable)

Eligibility criteria apply providing guidelines are met. By law, Calcasieu Parish School Board Head Start must provide services to families with a family income at or below the Federal poverty guidelines.

NOTE: In August 2017, parents will be asked to provide documentation of his/her child's complete physical along with his/her current immunization and dental exam. Student's acceptance will be contingent upon receiving these documents.

J. D. Clifton Elementary Head Start

100 N. Prater Street, Lake Charles, LA 70601
(337) 217-4215 ext. 2844

Brenda H. Hunter Head Start Center

(Formerly Wonderland of Play Head Start)
2200 Elder Street – Lake Charles, LA 70601
(337) 217-4213 Ext. 2825 or 2845

Jake Drost Head Start

1100 N. Crocker Street – Sulphur, LA 70663
(337) 217-4515 Ext. 1174

J. I. Watson Head Start

215 S. Kinney, Iowa, LA 70647
(337) 217-4670 Ext. 2864

DeQuincy Primary Head Start

304 McNeese Street – DeQuincy, LA 70633
(337) 217-4650 Ext. 5619

2017-2018 Guidelines:

- Must be four (4) years old on or before September 30, 2017
- Child's certified birth certificate
- Child's Social Security Card
- Child's up-to-date Immunization Record
- Must complete Early Childhood Program Eligibility Survey (**Priority will be given to families with a family income at or below the Federal poverty guidelines**)
- Must register child **only** in school zone
- Must provide proof of address (i.e. current electric, gas, water, telephone, or cablevision statements)
- Must adhere to Attendance Guidelines
- Must provide verification of income (**Two (2) consecutive check stubs for each parent or caregiver in household, SNAP or SSI documentation with child's name, foster care agreement**)
- Out of zone permits are not required

Check local schools for specific guidelines for:

- Transportation
- Before and After School Enrichment



NON- PUBLIC PRIVATE PRE- K

Tuition costs may apply for families who do not meet NSECD Program eligibility requirements

St. Theodore Holy Family Catholic School

785 Sam Houston Pkwy
Lake Charles, LA 70611
Phone: (337) 855-9465

**For more information regarding any of
the programs listed, please call
337-217-4210 EXT. 2804/2806**



Network Lead Agency



Calcasieu Early Childhood COORDINATED ENROLLMENT

COMMUNITY CHILD CARE CENTERS

ACCEPTING BIRTH-5 YEARS OLD

TUITION AND CCAP ACCEPTED



Lake Charles

All About Kids Childcare/Development Center, 700 Reigel Street, Lake Charles, LA 70607, 337-562-1200
All About Me Childcare Center, 2508 Common Street, Lake Charles, LA 70601, 337-656-2849
Bee Haven Childcare & Learning Center, 1801 Corbello Road, Lake Charles, LA 70615, 337-433-1007
Children's Playworld Preschool, Inc. 2129 East Mill Street, Lake Charles, LA 70601, 337-433-4981
First Methodist School, 812 Kirkman Street, Lake Charles, LA 70601, 337-433-4570
Happy Days Daycare, 904 East Prien Lake Road, Lake Charles, LA 70601, 337-411-7855
Harts' Childcare, 400 East School Street, Lake Charles, LA 70605, 337-477-0674
Hayleigh's Childcare Learning Center & Development Center, 711 11th Street, Lake Charles, LA 70601, 337-491-8975
It's A Small World Childcare, 2238 8th Street, Lake Charles, LA 70601, 337-496-0002
Kid's Kastle Daycare, L.L.C., 3934 Common Street, Lake Charles, LA 70607, 337-477-7529
Kids World Child Care and Learning Center, 2812 Broad Street, Lake Charles, LA 70601, 337-436-3560
Kidz Karousel Academy West, 3424 Power Center Parkway, Lake Charles, LA 70607, 337-564-6788
Kinder Care Learning Center, 4630 Nelson Road, Lake Charles, LA 70605, 337-478-8086
Leap Into Learning Child Development Center, 1277 Ham Reid Road, Lake Charles, LA 70605, 337-474-3955
Moriah's Christian Preschool, 332 South Goos Street, Lake Charles, LA 70601, 337-439-4331
Ms. Ellen's Daycare, 1503 W. McNeese Street, Lake Charles, LA 70605, 337-478-9214
New Beginning Learning and Development Center, 4332 Kirkman Street, Lake Charles, LA 70601, 337-480-3802
Our Lady Queen of Heaven Early Childhood Center, 3903 Creole Street, Lake Charles, LA 70605, 337-477-8439
Precious Treasures Daycare, 5104 Weaver Road, Lake Charles, LA 70605, 337-480-0210
Ship's Ahoy Children's Academy, 1639 Ryan Street, Lake Charles, LA 70601, 337-494-0280
St. John's Little Lambs, 600 University Drive, Lake Charles, LA 70605, 337-478-2659
United Christian Fellowship (Little Kingdom), 2900 E. Opelousas Street, Lake Charles, LA 70601, 337-433-1517
University United Methodist Day School, 3501 Patrick Street, Lake Charles, LA 70605, 337-478-4347

Sulphur

Appletree Kids, Inc. Child Development Center, 919 Henning Drive, Sulphur, LA 70663, 337-528-2662
Building Blocks Preschool and Learning Center, 5255 Highway 27 South, Sulphur, LA 70663, 337-583-8687
Gingerbread House, 226 S. Cities Service Hwy., Sulphur, LA 70663, 337-313-3880
Heaven's Precious Angels, 732 W. Burton Street, Sulphur, LA 70663, 337-527-2860
Henning Memorial United Methodist Childcare Center, 404 South Huntington, Sulphur, LA 70663, 337-527-3838
Kids Too and Adventure Camp, 619 Henning Drive, Sulphur, LA 70663, 337-528-2662
Prize Possessions, 111 Park Street, Sulphur, LA 70663, 337-527-6527
Wee Wisdom, 701 East Cypress, Sulphur, La. 70663, 337-527-4949

Iowa

Angel Babies, 320 E. Miller Avenue, Iowa, LA 70647, 337-582-1975
Kidz Kuntry Childcare & Learning Center, LLC, 701 East Miller Avenue, Iowa, LA 70647, 337-582-2330
Little Thinkers Learning Center, 114 River Birch Drive, Iowa, LA 70647, 337-582-1234

Moss Bluff

Linda's Bright Beginnings, 1967 Sam Houston Jones Pkwy, Lake Charles, LA 70611, 337-855-3989
Ready Set Grow, 188 East Telephone Road, Lake Charles, LA 70611, 337-855-9190

Westlake

Kiddin Around, LLC, 2418 Westwood Road, Westlake, LA 70669, 337-429-5596
Benjamin's After School Center, 1124 Garfield Street Westlake, LA 70669, 337-475-7677

Vinton

Lion's Den Day School, Inc., 1810 Hampton Street, Vinton, LA 70668, 337-589-7712



CALL CENTER FOR INFORMATION OR TOUR OF CENTER

For more information call VOA Resource & Referral
337-704-2838



Dear Parents,

Thank you for completing an application for your child to attend the Calcasieu Parish School System Head Start or Pre-Kindergarten Program. The purpose of these programs is to prepare your child for Kindergarten.

The registration process does not guarantee your child a space in the program. Twenty (20) students for pre-kindergarten and seventeen (17) students for Head Start will be enrolled in each class. The remaining students will be placed on a waiting list and/or referred to other schools or centers that may have openings.

Notification of the status of your application into the Head Start or Pre-Kindergarten Program will be mailed to the address indicated on the registration form on **May 19th**. Please do not contact the school or center directly regarding acceptance into the programs.

If your child is accepted into the Head Start or Pre-Kindergarten Programs, you will be expected to follow the rules and regulations of the Calcasieu Parish School System, Calcasieu Parish Head Start program, and the Calcasieu Parish Pre-Kindergarten program.

Program Information and Guidelines

Attendance: Parents are expected to follow the student daily attendance guidelines. Excessive absences may result in the student being dropped from the program.

Eligibility Worksheet: All families are required to complete an eligibility worksheet. Students/families who refuse to complete the eligibility worksheet may not participate in the Head Start or Pre-Kindergarten programs. Failure to provide supporting documentation (i.e. 2 consecutive pay stubs, SNAP documentation,) and/or incomplete information will result in denial of services.

Bus transportation: Bus transportation is available only to Pre-Kindergarten students who reside in the school attendance area. An adult (sixteen years or older) must be present in the morning to place the Pre-Kindergarten student on the bus and receive the student in the afternoon.

Before and After School Enrichment: Before and After School Enrichment is available at some sites. The hours of operation and availability will be determined by the school site.

Building Foundations for the Future